

## **RFW 003: Fire Safety Compliance Upgrade (Warehouse & Office)**

**Issued by: Simpson and Warner Logistics Ltd**

**Reference: RFW003-2025**

### **Overview:**

Simpson and Warner Logistics requires the services of a certified fire safety contractor to carry out a compliance upgrade of fire safety systems across our warehouse and office facilities in Nottingham. This upgrade is intended to meet the Regulatory Reform (Fire Safety) Order 2005 requirements.

### **Scope of Works:**

- Site audit to assess current fire safety provisions
- Supply and install new fire extinguishers, exit signage, and emergency lighting
- Install or upgrade smoke detectors and alarm systems
- Maintenance or replacement of fire doors and seals
- Staff fire safety signage and updated evacuation route plans

### **Requirements:**

- Contractor must hold current accreditation in fire safety system installation
- All works to be conducted with minimal disruption to operations
- Compliance with UK fire safety laws and building regulations
- Site induction required prior to works

### **Deliverables:**

- Fire risk assessment report (pre- and post-works)
- Equipment certifications and maintenance logs
- Compliance certificate for installed systems

### **Timeline:**

- Site assessment to be completed within 5 business days of PO
- Full upgrade completed within 3 weeks of assessment

### **Payment Terms:**

- 30 days from invoice date, following final inspection and certification